

Lincoln Avenue SSA #35-2015
Commission Meeting Minutes
November 15, 2018 | 9:00 a.m.
Lincoln Station, 2432 N. Lincoln Ave.

Commissioners Present: Kenneth Dotson, Mark Davis, Edda Coscioni, Benn Hamm,

Commissioners Absent: Malcolm Craig

LPCC Staff: Kim Schilf, Frank Kryzak, Bryan Biello

Public Forum: Allan Mellis

Alderman's Office: None

Call to Order

- I. Call to order by Dotson at 9:04 a.m.

Approval of Minutes

- II. Dotson asked for and received approval of the minutes from the September 13, 2018 meeting.

Motion to approve the September 13, 2018 meeting minutes. Motion seconded. Motion unanimously approved.

Public Forum

- III. Allan Mellis

- a. Commented that he is very pleased with the mural in the 2400 N. Lincoln alley.
- b. Mentioned that the neighborhood needs to know what businesses will be going into the Lincoln Common development.
- c. Asked that with all the developments on Lincoln, if the SSA can work with the developers to put together a promotional brochure for businesses.

Reports

- IV. Financial Report (Davis)

- a. Currently, the budget is on track for this year and everything is on schedule.
- b. The SSA still has approximately \$13,000 of property tax revenue yet to be received, but it should be received by the end of the year.

New Business

- V. 2019 Landscaping Vendor

- a. This year we received three bids.
 - i. Christy Webber Landscapes, our current vendor, bid the lowest amount, but we have not been satisfied with their performance.
 - ii. Brightview bid an amount comparable to Christy Webber, but we have also been unsatisfied with their service.
 - iii. Moore Landscapes, who the City of Chicago uses for their landscaping downtown, bid the highest amount as part of the City of Chicago contract, and has very strong references.
 - iv. Kryzak discussed the amount of money that has been paid for landscaping over the last four years to illustrate that the SSA has spent a lot of money in the past on landscaping.

Motion to approve Moore Landscapes as the 2019 landscaping vendor. Motion seconded. Motion unanimously approved.

VI. 2019 Weed Removal Vendor

- a. We received two bids for weed removal.
 - i. Cleanslate bid the lower amount for bi-weekly weed removal, including weed spray.
 - ii. Brightview bid a higher amount for monthly weed removal, including weed spray.

Motion to approve Cleanslate as the 2019 weed removal vendor. Motion seconded. Motion unanimously approved.

Motion to approve moving \$3,000 from line item 1.05 (Decorative Banners) to line item 2.02 (Landscaping) in the 2019 budget for landscaping and weed removal contracts. Motion seconded. Unanimously approved.

VII. Lincoln Avenue Revitalization Strategy Updates

- a. Alley Improvements
 - i. Vendor selection for the installation of the alley lights is almost complete.
 - ii. The alley has been completely repaved and the mural on the side of Lincoln Hall has been finished.
 - iii. The dumpster enclosures in the alley will be built soon after a public way use permit is secured.
 - iv. It will take 6-8 weeks to receive the custom flood lights and the 16 sets of Cali lights from the manufacturer for the alley lights.
 - v. We are looking at possibly hosting an alley kick-off party sometime in the early Spring when everything is completed and installed.
- b. Surveying, designing, and installing Lincoln Park identifiers (design from Fullerton Streetscape) on select light poles along Lincoln.
 - i. The six identifiers (Fullerton and Lincoln: 2414 N. Lincoln; 2413 N. Lincoln; 2371 N. Lincoln; 2370 N. Lincoln; 2359 N. Lincoln; 2358 N. Lincoln) are on track to be installed in March of 2019.
 - ii. With the bid for the light installation coming in lower than expected, there's some money available to fabricate additional metal identifiers this year and have them installed in March 2019 as well.
 - iii. We will then install Lincoln and Diversey identifiers in the next year.

Motion to approve ordering four additional metal identifiers to be installed at Lincoln and Webster in 2019. Motion seconded. Unanimously approved.

Motion to approve moving \$4,500 from Bicycle Transit Enhancements, \$14,500 from Garbage/Recycling Materials, and \$10,000 from Façade Enhancement Rebates to Decorative Banners for 4 more identifiers to be ordered and installed on Lincoln. Motion seconded. Unanimously approved.

- c. Planning for future improvements underneath the L near Lincoln and Wrightwood (lighting, safety, and pedestrian friendly improvements.)
 - i. We have had various meetings with PORT and will be meeting with them and CDOT next week.
 - ii. There have been multiple iterations of designs so far.
 - iii. We are hoping to be able to get started on the actual construction of this project by summer 2019.

VIII. Program Manager's Report (Kryzak)

- a. Public Way Aesthetics

- i. Landscaping
 - 1. Winter displays should be in soon.
 - ii. Street Cleaning
 - 1. Crews are now out on the street 3 times a week.
 - iii. Holiday Décor
 - 1. Holiday wreaths and garland are up already.
 - b. Commissioners
 - i. For the 2019 schedule, commissioners agree that this day and time work well.
- IX. Marketing and Events (Biello)
 - a. Holidays
 - i. The LPCC is developing a holiday passport marketing campaign to encourage residents and visitors to the neighborhood to shop local.
 - ii. In addition to the physical booklet, the LPCC plans to have a coinciding webpage listing out all holiday promotions and events in the neighborhood.
 - iii. The LPCC will also be holding a Holiday Pre-Lighting event at Oz Park on Saturday, December 1 from 3:00 – 5:00 p.m. The Lincoln Central Association and Oz Park Advisory Council will be hosting the 2nd annual Oz Park Tree Lighting that same day beginning at 5:00 p.m.
 - 1. The LPCC will be distributing holiday passports during the Pre-Lighting Event
 - b. Upcoming LPCC Events
 - i. November Coffee Connection
 - 1. Thursday, November 29, 8:30 – 9 :30 a.m.
 - 2. DePaul School of Music, Halsted, Lincoln and Fullerton
 - ii. Currently developing the 2019 event schedule.
- X. Economic Development Report (Kryzak)
 - a. Items of note:
 - i. Coming Soon:
 - 1. Verzenay Patisserie (2443 N. Lincoln), haven't signed lease yet
 - 2. Herb and Alchemy (Lincoln and Diversey)
 - 3. LPCC office (2468 N. Lincoln)
 - ii. Recently Opened:
 - 1. Eyes in the Park (2475 N. Lincoln)
 - 2. Play (Lincoln and Montana)
 - iii. Recently Closed:
 - 1. Buckleberry (2501 N. Lincoln)
 - b. Developments:
 - i. McCaffery/Hines Lincoln Common is moving along on time
 - ii. Elevate is finished
 - iii. Duet is finished
 - iv. There is a new development replacing the old 7 Eleven
 - c. We are always looking for business owners and entrepreneurs! Let us know if you know of someone wanting to open a business.

Adjournment

Motion to adjourn meeting. Motion seconded. Unanimously approved.

Meeting adjourned at 9:44 a.m.

Minutes respectfully submitted by Bryan Biello.