

**Clark Street Special Service Area #23
Commission Meeting
Basil Leaf Cafe, 2442 N Clark
Agenda for July 11, 2018 4:00-5:30 p.m.**

<u>Topic</u>	<u>Presenter</u>	<u>Report</u>	<u>Action</u>	<u>Time</u>
Call to Order	Jean-Blanc	None	None	4:00 p.m.
Approval of Minutes	Jean-Blanc	None	Motion	4:01 p.m.
Public Forum				4:05 p.m.
Reports				
Financial	Gallanis	Written	None	4:20 p.m.
Action Items				
2019 Budget and Work Plan Approval	Kryzak	Written	Motion	4:30 p.m.
2019 Sole Service Provider Approval	Kryzak	Written	Motion	4:45 p.m.
New Business				
Program Manager's Report	Kryzak	Verbal	None	4:50 p.m.
Events and Marketing Report	Biello	Verbal	None	5:15 p.m.
Economic Development Report	Kryzak	Written	None	5:25 p.m.
Meeting Adjournment	Jean-Blanc	None	Motion	5:30 p.m.

Proposed Motions

- To approve May 23, 2018 meeting minutes
- To approve 2019 budget and work plan for the Clark Street SSA #23
- To approve the Lincoln Park Chamber of Commerce as the Sole Service Provider for the Clark Street SSA #23 for 2019
- To approve moving \$29,000 from Wayfinding Elements (line item 2.04) to Decorative Banners (line item 1.05) for installing six metal Lincoln Park identifiers on light poles along Clark Street
- To approve installing LED lights on light poles for July-September

Next Meeting: Wednesday, September 5 at 4:00 p.m.

Mission: To maintain and strengthen Clark Street as a vibrant commercial and residential district. To ensure that SSA District #23 is a clean and attractive environment for the community while fostering a collaborative partnership among all stakeholders.

Guidelines for the public forum:

- The goal of the public forum is to ensure that all voices of the community are heard on matters pertaining to the work of the Clark Street SSA #23. The commission is not required to provide immediate response to questions nor concerns presented.
- The public forum will available at the start of each Clark Street SSA #23 meeting.
- The opportunity to speak at the public forum will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public forum portion of the meeting must complete an information form including name, address, phone number, stake in the SSA and topic to be addressed and present the completed form to the secretary prior to the start of the meeting.
- The public forum portion of SSA #23 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair. Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time. If not, the presiding officer can call them out of order.