

**Clark Street Special Service Area #23
Commission Meeting
Virtual, on Zoom
Agenda for January 27, 2021 3:30-5 p.m.**

Topic	Presenter	Report	Action	Time
Call to Order	Quick	None	None	3:30 p.m.
Approval of Minutes	Quick	None	Motion	3:31 p.m.
Public Forum				3:32 p.m.
Financial Report	Wobbekind	Verbal	None	3:35 p.m.
New Business				
Officer Elections	Wobbekind	Verbal	Motion	3:40 p.m.
2021 Workplan	Wobbekind	Verbal	Motion	3:50 p.m.
Reconstitution	Wobbekind	Verbal	Motion	4:15 p.m.
Reports				
Program Manager's Report	Wobbekind	Verbal	None	4:25 p.m.
Events and Marketing Report	Biello	Verbal	None	4:35 p.m.
Meeting Adjournment	Quick	None	Motion	4:50 p.m.

Proposed Motions

- To approve November 18, 2020 meeting minutes.
- To approve Steve Quick as Chair and Treasurer and Holly Lodarek as Vice Chair and Secretary.
- To approve moving \$10,000 from 2.05 (Streetscape Elements) to line 2.13 (Health and Sanitation Rebate) to reinstate the health and sanitation rebate.
- To approve moving \$5,000 from line 1.08 (Public Relations) to line 1.10 (Marketing Rebate Program) to the reinstate the marketing rebate program.
- To approve hiring Cates Collaborative for a Clark Street promotional campaign.
- To approve updating the Façade Rebate policy to require a total of three estimates for projects that will receive \$5,000 or more.
- To approve TBD as the consultant for the 2021 reconstitution of SSA #23.

Next Meeting: Wednesday, April 21 at 3:30 p.m.

Mission: To maintain and strengthen Clark Street as a vibrant commercial and residential district. To ensure that SSA District #23 is a clean and attractive environment for the community while fostering a collaborative partnership among all stakeholders.

Guidelines for the public forum:

- The goal of the public forum is to ensure that all voices of the community are heard on matters pertaining to the work of the Clark Street SSA #23. The commission is not required to provide immediate response to questions nor concerns presented.
- The public forum will available at the start of each Clark Street SSA #23 meeting.
- The opportunity to speak at the public forum will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public forum portion of the meeting must complete an information form including name, address, phone number, stake in the SSA and topic to be addressed and present the completed form to the secretary prior to the start of the meeting.
- The public forum portion of SSA #23 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair. Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time. If not, the presiding officer can call them out of order.