

**Clark Street Special Service Area #23  
Commission Meeting  
Virtual, on Zoom  
Agenda for April 21, 2021 3:30-5 p.m.**

<u>Topic</u>	<u>Presenter</u>	<u>Report</u>	<u>Action</u>	<u>Time</u>
<b>Call to Order</b>	Quick	None	None	3:30 p.m.
<b>Approval of Minutes</b>	Quick	None	Motion	3:31 p.m.
<b>Public Forum</b>				3:32 p.m.
Financial Report	Wobbekind	Verbal	None	3:35 p.m.
<b>Action Items</b>				
2020 Audit Presentation	Mintu	Verbal/Written	Motion	3:40 p.m.
Power Washing Vendor Selection	Wobbekind	Verbal	Motion	4:10 p.m.
Instagram Reels Proposal review	Wobbekind	Verbal	Motion	4:15 p.m.
Liberty Flag Proposal Review	Wobbekind	Verbal	Motion	4:20 p.m.
<b>New Business</b>				
2022 Work Plan & Budget	Wobbekind	Verbal	None	4:25 p.m.
<b>Reports</b>				
Program Manager's Report	Wobbekind	Verbal	None	4:35 p.m.
Events and Marketing Report	Biello	Verbal	None	4:45 p.m.
<b>Meeting Adjournment</b>	Quick	None	Motion	5:00 p.m.

**Proposed Motions**

- To approve January 27, 2021 meeting minutes.
- To approve the 2020 audit.
- To approve moving \$7,200 from line item 1.02 (Special Events) to line item 2.13 (Health and Sanitation Rebate) to reinstate the health and sanitation rebate.
- To approve moving \$1819 from line item 2.12 (Power Washing) to line item 1.10 (Marketing Rebate Program).
- To approve pressure washing vendor.
- To approve the proposal for Instagram Reels
- To approve the proposal from Liberty Flag to install white lights on the street poles from June – September.

**Next Meeting: Wednesday, May 19 at 3:30 p.m.**

**Mission:** To maintain and strengthen Clark Street as a vibrant commercial and residential district. To ensure that SSA District #23 is a clean and attractive environment for the community while fostering a collaborative partnership among all stakeholders.

**Guidelines for the public forum:**

- The goal of the public forum is to ensure that all voices of the community are heard on matters pertaining to the work of the Clark Street SSA #23. The commission is not required to provide immediate response to questions nor concerns presented.
- The public forum will be available at the start of each Clark Street SSA #23 meeting.
- The opportunity to speak at the public forum will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public forum portion of the meeting must complete an information form including name, address, phone number, stake in the SSA and topic to be addressed and present the completed form to the secretary prior to the start of the meeting.
- The public forum portion of SSA #23 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
  - No attendee may speak twice until everyone else wishing to speak has spoken once.
  - All remarks must be directed to the Chair. Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
  - One person may speak at a time. If not, the presiding officer can call them out of order.