

**Clark Street Special Service Area #23
Commission Meeting
Zoom
Agenda for September 17, 2021 9:30 - 11:00 a.m.**

<u>Topic</u>	<u>Presenter</u>	<u>Report</u>	<u>Action</u>	<u>Time</u>
Call to Order	Quick	None	None	9:30 a.m.
Approval of Minutes	Quick	None	Motion	9:31 a.m.
Public Forum				9:32 a.m.
Reports				
Financial	Wobbekind	Verbal	None	9:35 a.m.
Action Items				
2021 Holiday Décor Vendor	Wobbekind	Verbal	Motion	9:40 a.m.
2021-22 Snow Removal Vendor	Wobbekind	Verbal	Motion	9:45 a.m.
2022 Litter Abatement Vendor	Wobbekind	Verbal	Motion	9:50 a.m.
2022 Weed Removal Vendor	Wobbekind	Verbal	Motion	9:55 a.m.
2021 (Winter) Landscaping Vendor	Wobbekind	Verbal	Motion	10:00 a.m.
New Business				
Program Manager's Report	Wobbekind	Verbal	None	10:10 a.m.
Events and Marketing Report	Biello	Verbal	None	10:20 a.m.
Meeting Adjournment	Quick	None	Motion	10:30 a.m.
Proposed Motions				
				<ul style="list-style-type: none"> • <u>To approve July 13, 2021 meeting minutes</u> • <u>To approve 2021 holiday décor vendor</u> • <u>To approve 2021-2022 snow removal vendor</u> • <u>To approve 2022 litter abatement vendor</u> • <u>To approve 2022 weed removal vendor</u> • <u>To approve the 2021 winter season landscaping vendor</u> • <u>To approve Liberty Flag to install orange string lights on Clark Street for Halloween in the amount of \$3,200 from line 1.06 (Holiday Decorations).</u> • <u>To approve the funding of a holiday lighting projection installation in an amount not to exceed \$30,000 from line item 1.06 (Holiday Decorations)</u> • <u>To approve moving \$5,700 from line item 1.05 (Decorative Banners) and \$27,500 from line item 1.02 (Special Events) for a total of \$33,200 to line item 1.06 (Holiday Decorations)</u> • <u>to approve moving \$5,000 from line item 2.04 (Wayfinding) and \$5,000 from line item 2.06 (public art) to line item 2.03 (Façade Enhancements Program- Rebates).</u> • <u>To approve the design and production of 40 branded bicycle racks in an amount not to exceed \$22,000 from line item 3.04 (bicycle transit enhancements)</u> • <u>To move \$1,000 from line item 5.04 (Safety Education), \$1,000 from line item 5.02 (Safety Improvement Program- Rebates), \$1,000 from line item 5.03 (Security Patrol Services), \$2,000 from line item 1.07 (Print Material), \$3,000 from line item 1.08 (PR/Media Relations), \$1,000 from line item 1.10 (City Permits) and \$3,000 from 3.01 (Garbage/Recycling Material Program) for a total of \$12,000 to 3.04 (bicycle transit enhancements)</u>

Next Meeting: Wednesday, November 17 at 3:30 p.m.

Mission: To maintain and strengthen Clark Street as a vibrant commercial and residential district. To ensure that SSA District #23 is a clean and attractive environment for the community while fostering a collaborative partnership among all stakeholders.

Guidelines for the public forum:

- The goal of the public forum is to ensure that all voices of the community are heard on matters pertaining to the work of the Clark Street SSA #23. The commission is not required to provide immediate response to questions nor concerns presented.
- The public forum will be available at the start of each Clark Street SSA #23 meeting.
- The opportunity to speak at the public forum will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public forum portion of the meeting must complete an information form including name, address, phone number, stake in the SSA and topic to be addressed and present the completed form to the secretary prior to the start of the meeting.
- The public forum portion of SSA #23 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair. Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time. If not, the presiding officer can call them out of order.