



Request for Proposal
Lincoln Ave Special Service Area (SSA) #35
2024 Removal of Weeds

Period of Coverage:

May 1, 2024 – November 1, 2024

Scope of Work:

1. Removal of weeds every two weeks from areas within Lincoln Avenue Special Service Area (see attached map) including:
 - All sidewalks within the SSA
 - All curbs within the SSA
 - Around streetscape elements such as light poles, signs, and pay boxes.
 - All tree pits without grates in the SSA
 - All tree grates in the SSA
 - Underneath the CTA tracks that cross over Lincoln Avenue between Lill and Wrightwood
 - In the alley that connects Lincoln to Fullerton
2. A weed control shall be applied to areas with weeds once a month between May and October, 2024

Elements

Trees:

- About 145 street trees and tree grates/ pits along Lincoln Avenue
- Entire Lincoln-Fullerton alley

Bids to Include:

1. Detailed cost breakdown for each day of service of removal of weeds from tree grates, tree pits, curbs, sidewalks, and underneath the CTA tracks.
2. A maintenance plan to include a proposed schedule for weeding of tree grates, tree pits, curbs, Lincoln-Fullerton alley, and sidewalks every two weeks.
3. Please include list of references.

Detailed Description of Services:

Below is a detailed description of required services to be provided indicating the minimal requirements necessary for the work.

1. PLANNING AND DESIGN

Work Plans and Cost Estimates: Submit seasonal work plans and cost estimates. The seasonal work plan should include, but not limited to, tasks, schedules, and personnel. The cost estimates must detail all direct costs and labor associated with the execution of the season's work plan. All cost estimates will be subject to the final approval of the LPCC.

General Requirements and Standards:



1. COMMUNICATIONS:

- a. The contractor must respond to all directives and/ or inquiries within 24 hours unless otherwise directed.
- b. The contractor is required to attend seasonal meetings at the LPCC before the start of each season to go over goals, objectives, seasonal work plans, and expectations.

2. SCHEDULES AND REPORTING:

- a. **Seasonal Program Schedules:** Seasonal program schedules must be submitted with the work plan in the planning phase. The LPCC should be notified a week prior to any change in schedule.
- b. **Reporting:** The LPCC should be notified after every service visit is completed. If the contractor fails to notify the LPCC after each service, the LPCC can withhold payment for the service.

Timeline: Bids are due by Wednesday, August 16 at 5:00 p.m.

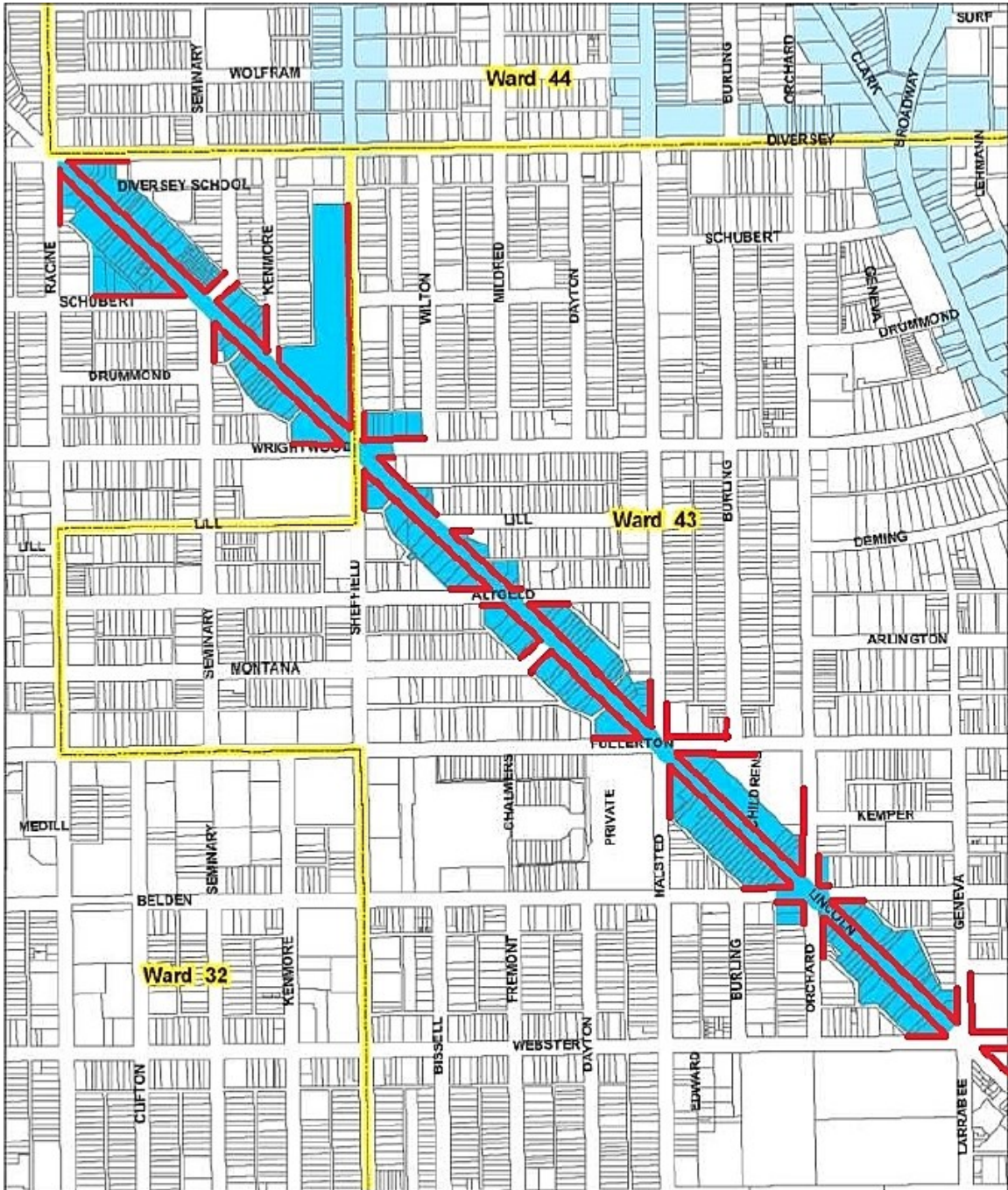
Please Submit Bids To:

Jessica Wobbekind
Lincoln Park Chamber of Commerce
2468 N. Lincoln
Chicago, IL 60614
Phone: (773) 880-5200
jessica@lincolnparkchamber.com



LINCOLN PARK

• CHAMBER OF COMMERCE •



- Legend**
- SSA
 - Lincoln Avenue
 - TIF
 - Ward
 - Service Area Sidewalks

Lincoln Avenue SSA #35



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